

## DESCRIPTION

<b>Job Title:</b>	Cleaning Operative
<b>Department:</b>	COOP
<b>Reporting to:</b>	Site cleaning supervisor
<b>Responsible for (staff):</b>	N/A
<b>Location:</b>	Cardinal
<b>General Purpose of Role:</b>	DEPOT CLEANING SALARY BAND – £8.38PH,40 HRS A WEEK 5 OVER 7 DAYS, VARIOUS SHIFTS available

We are a group of companies providing comprehensive and customer-focused Facility Management solutions. Our approach to Facilities Management is service-led, focusing on proactive strategies for providing the right service, at the right time and the right cost, whilst adhering to our core values.

**The Role**

Arcus is currently recruiting for a Cleaning Operative to assist the Supervisor to provide an efficient and professional cleaning service that meets the client requirements and supports the cleaning team in the day to day issues.

**Responsibilities**

- Ensure a professional and agreed service to the client
- Health & Safety, quality and general procedure compliance
- Inform Supervisor when stock requires replenishing
- Proactive reporting of all Health & Safety issues
- Undertake training and development as required and use you own expertise to assist, where appropriate and necessary, with the training and development of fellow employees
- Have a flexible approach with requests to additional cover as required
- Responsible for the completion of a variety of straightforward, stand-alone tasks or high-volume transactions within set rules and instructions
- Takes instruction and will be subject to regular local supervision of progress against results and escalates issues when required
- Likely to be a member of a team that focuses on day-to-day routine tasks
- Responsible for the delivery of their own defined set of works including planning and decision making
- Interacts with stakeholders around specific work efforts and deliverables
- Support delivery of Health & Safety policy and standards
- Complete all daily / periodic reports as required

**Experience**

- Experience within a similar cleaning remit, preferably within a retail environment
- Communicative, friendly and hard-working approach

**Other Factors**

- Please note holiday entitlement is 28 days (pro-rata) for this vacancy

**VALUES & BEHAVIOURS****Do it SIMPLY:**

- Improve every day – provide sustainable, workable and lasting solutions to challenges
- Strive for efficiency – work in an uncomplicated manner, using language and terminology that can be understood by all

**Do it WELL:**

- Act safely and responsibly – safety first and at the forefront of everything you do
- Excel at customer service – find solutions that meet, where possible exceed expectations

**Do it WITH PASSION:**

- Perform with pride and purpose – act as a positive role model to others

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- Value each other – be open and transparent and respect the views of others