

Lead HSQE Business Partner

Job Title:	Lead HSQE BP
Department:	HSQE
Reporting to:	HSQE Director
Responsible for (staff):	Divisional HSQE Team
Location:	Field Based
General Purpose of Role:	To lead the divisional team in the delivery of the HSQE Strategy and associated objectives as well as ensuring effective implementation of the company IMS. Driving continual improvement and building the HSQE Culture.

ACCOUNTABILITIES

- Developing relationships with key stakeholders to ensure a joined-up approach to the implementation and delivery of HSQE.
- Responsible for developing and implementing HSQE processes in line with Corporate Policies.
- Ensure mobilisation of new works or contracts complies with all Corporate Standards and a consistent approach to risk control is implemented.
- Coach and guide operational teams on Risk assessment / COSHH assessments to ensure all legal requirements are met and the controls are practical and realistic.
- Liaise with the Corporate HSQE Team when required.
- Establish HSQE meetings and focus groups to provide forums for discussing HSQE matters and driving colleague engagement.
- Assist the Corporate HSQE Department with quarterly audits.
- Coaching Operational teams on the completion of Risk Assessments and coordination of records.
- Identify, log, track and monitor non-conformities ensuring root cause analyses are completed and resolutions implemented.
- Ensure you liaise with the Corporate Governance Mgr on all liability claims and provide any relevant support.
- Ensure appropriate reviews of the effectiveness of processes are conducted with top management.
- Monitoring statutory compliance for tools and equipment.
- Oversee and monitor accident and incident investigation in line with the corporate policy.
- Provide reports to the business on HSQE performance and accident statistics.
- Ensuring any contractors or sub-contractors are adequately vetted prior to works commencing
- Monitor compliance to waste management procedures and legislation.
- Ensure statutory training requirements are identified, scheduled, delivered and recorded for colleagues, ensuring compliance is always maintained and in line with budget.
- Lead the appropriate HSQE behaviours.
- Ensuring CDM 2015 and other relevant legislation is considered in all project works and recorded.
- Keep up to date on legislation and guidance
- Provide advice and support on HSQE matters across the business.

KNOWLEDGE AND SKILLS

Specific Qualifications:

- IOSH Member
- NEBOSH Diploma or equivalent HSQE qualification
- Technical Understanding of SFG20 desirable;
- CDM 2015 qualification desirable;
- Environmental qualification desirable;
- Experience of 45001/ 14001/9001 desirable;
- Fire Safety qualification desirable

Skills

- Strong organisational skills and time management
- Must have a flexible approach to work and the ability to prioritise under pressure
- Must be a strong communicator and able to deal with people at all levels
- Must be a strong influencer
- Must be commercially aware
- Self-starter and natural problem solver
- Willing to stay away from home when required.

VALUES & BEHAVIOURS

Do it **SIMPLY**:

- Improve every day – provide sustainable, workable and lasting solutions to challenges
- Strive for efficiency – work in an uncomplicated manner, using language and terminology that can be understood by all

Do it **WELL**:

- Act safely and responsibly – safety first and at the forefront of everything you do
- Excel at customer service – find solutions that meet, where possible exceed expectations

Do it **WITH PASSION**:

- Perform with pride and purpose – act as a positive role model to others
- Value each other – be open and transparent and respect the views of others

OTHER FACTORS

- The post holder must be able to work flexibly as determined by the business requirements and this will involve travel UK wide. Due to the role being mobile, having a driving license and a vehicle is essential.